



Preopening Documents

The following documents and chart must be included with the completed Verification of Ownership form prior to scheduling a pre-opening inspection:

- **VGBA documentation for submerged suction outlet(s)**
- **W-9**
- **Copy of approved stamped plans via email**
- **Legible copy of building permit including project number**
- **Include the following specifications for each aquatic structure at your location:**

Max Capacity
Surface area
Number of Skimmers
Number of Returns
Number of Main Drains
Volume
Size, Type, Qty of Filters
Size, Type, Qty of Pumps
Number of Entry/Exits
Minimum Depth
Maximum Depth

Approved and current set of stamped plans are required to be onsite at the time of inspection. If plans have been revised during the process, the updated plans must be available at time of inspection. Reinspections fees will apply if approved plans are not available for review. Preopening checklist for operators will be provided during the scheduling process to assist the operator with items that will be reviewed during the inspection.

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